



# 7<sup>th</sup> International Conference on Payments and Security in Financial Institutions

8-9 June 2020  
Bratislava

## REGISTRATION FORM

Title:..... First Name:..... Last Name:.....

Position: .....

Organisation:.....

Address:.....

Billing Address:.....

Organisation VAT Number:.....

Telephone:.....

E-mail:.....

Please register me for the 7th International Conference on Payments and Security in Financial Institutions (8-9 June 2020, Bratislava):

- at regular rate: **EUR 600** (EUR 500 + 20% VAT)/person
- at BACEE, NBS, SBA, HBA Members and Partners rate: **EUR 480** (EUR 400 + 20% VAT)/person

For block registration (3 or more delegates per institutions)

- For **EUR 540** (EUR 450 + 20% VAT)/person
- BACEE, NBS, SBA, HBA Members and Partners rate: **EUR 420** (EUR 350 + 20% VAT)/person

Participation can be cancelled free of charge five working days prior to the first day of the event. Cancellation received less than five working days prior to the first day of the event, no refunds can be made.

**Please complete and return to: Banking Association for Central and Eastern Europe**  
E-mail: [bacee@bacee.hu](mailto:bacee@bacee.hu)

**I accept the proposed prices and the Conference Terms and Conditions (see on next pages).**

.....

.....

**Signature**

**Date**

# GENERAL CONFERENCE TERMS AND CONDITIONS

Submission of a registration is regarded as a firm booking (subject to availability) and acceptance of these General Conference Terms and Conditions.

## 1. Payment of registration fees

- 1.1. Conference registration fee should always be made in Euros.
- 1.2. The preferred means of payment is bank transfer in 14 days after receiving the pro-forma invoice, but no later than the last working day before the conference.
- 1.3. The final invoice will be given to the delegates during the conference at the registration desk or sent by email upon request.
- 1.4. The fee of the event includes the possibility to download speakers' presentations (subject to their approval), access to the conference hall & materials, coffee breaks, cocktail and lunch.
- 1.5. Each delegate will be responsible for their own hotel accommodation and travel expenses, however the Organisers will negotiate and offer the best possible hotel rates for its delegates in the hotel in which the event will take place.
- 1.6. Wire transfer

**Inštitút bankového vzdelávania NBS, n.o.**  
**Drieňová 1081/31**  
**82101 Bratislava - Ružinov, Slovakia**  
**IČO: 421 66 373**  
**DIČ: 2022730369**  
**IČ DPH: SK2022730369**

Please transfer the amount to the following account:

**Národná banka Slovenska,**  
**I.Karvaša 1, Bratislava, Slovenská Republika**  
**SWIFT: NBSB SK BX**  
**IBAN: SK08 0720 0000 0000 0007 4069**  
**Variable symbol: 2032**  
**Reference: Name of the participant**

- 1.7. Value added tax (VAT) is payable by all delegates.
- 1.8. If any deductions or withholdings are required by law to be made from any fees payable to us you shall pay such sum as well, after the deduction or withholding has been made, leave us with the same amount as we would have been entitled to receive in the absence of any such requirement to make a deduction or withholding.

## 2. Cancellation policy

- 2.1. All cancellations must be received by the Organisers in writing.
  - 2.1.1. Participation can be cancelled free of charge five working days prior to the first day of the event.
  - 2.1.2. Cancellation received less than five working days prior to the first day of the event, no refunds can be made.
- 2.2. The Organisers reserves the right to cancel any event at any time and at their sole discretion. The delegate would receive a 100 % refund of his/her payment. Refunds will only be made via the original payment method.
- 2.3. The Organisers will not be held responsible for events cancelled for reasons beyond their control such as natural disasters, accidents, sabotage, trade or industrial disputes, outbreak of disease, hostilities and terrorism. Delegates are responsible for checking this information prior to the event.
- 2.4. Non-attendance does not signify cancellation.
- 2.5. If you have made an accommodation booking, you are responsible for cancelling this separately. The Organisers do not take responsibility for any financial penalties you may incur.

## 3. Substitution policy

- 3.1. Less than five working days prior to the first day of the conference, no refunds can be made for registration fees; however, your registration fee can be transferred to a substitute delegate without any extra fees. The Organisers would need five days to prior to the first day of the event to make arrangements.
- 3.2. The Organisers reserve the right to make changes in the location and confirmed speakers.

#### 4. Data protection

- 4.1. The delegates acknowledge and agree that the information given to the Organisers by the delegates on the Registration Form including name, position, organisation, e-mail, phone number and invoicing data will be recorded in the Organisers' databases. Unless the Organisers receive an explicit written request in advance from a delegate confirming that they do not want their contact information to be used for marketing and promotional purposes, the Organisers may use the delegates' data (except for payment related data) for such purposes.
- 4.2. If the information provided by the delegates on the Registration Form - including name, position, organisation, e-mail and phone number - is given to only one of the Organisers, in this case the delegates acknowledge and agree that this information will be shared by the recipient Organiser with its co-organiser and the data will be recorded in both Organisers' databases and will be used for marketing, administration, invoicing and promotional purposes.
- 4.3. The Organisers may also share this information except payment related data (such as participation fee, organisation VAT number, billing address) with its event sponsors allowing the latter to contact the delegates about other products and services which may be of interest to the delegates.
- 4.4. Personal data is retained for two years.
- 4.5. If you do not wish to receive further correspondence from the Organisers which does not relate to the event then please email [bacee@bacee.hu](mailto:bacee@bacee.hu) and [ibv@nbs.sk](mailto:ibv@nbs.sk) and you can withdraw the provided consent.
- 4.6. The Organisers are not responsible for the acts or omissions of any third party to whom it is entitled to pass delegates' information under this section.
- 4.7. Unless the Organisers receive an explicit written request in advance from a delegate confirming that they do not want to share their contact information, a list of all delegates, positions, their affiliation institutions and countries may be included in the delegate packs and on lists of delegates.
- 4.8. In addition, you acknowledge and agree that the Organisers and/or its representatives at the event may take photographs and/or video footage of all or part of it. The Organisers may then include any of these photographs and/or video footage on any of its websites and/or other promotional materials, at its discretion; unless it receives an explicit written request from you confirming that you do not want the Organisers to use any images identifying you.

Should you require clarification on any aspect of the Conference or these General Terms and Conditions or wish to notify the Organisers according to para 4.1, 4.4, 4.6 and 4.7, please contact the Organisers using the details below:

#### **INSTITUTE OF BANKING EDUCATION OF THE NATIONAL BANK OF SLOVAKIA, n.o.**

*Mr. Peter Szovics, Director*

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Telephone: +421257873532

Fax: +421243639314

E-mail: [peter.szovics@nbs.sk](mailto:peter.szovics@nbs.sk) or [ibv@nbs.sk](mailto:ibv@nbs.sk)

[www.ibv-nbs.sk](http://www.ibv-nbs.sk)

#### **BANKING ASSOCIATION FOR CENTRAL AND EASTERN EUROPE (BACEE)**

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Telephone: +361 212 62 10

E-mail: [istvan.lengyel@bacee.hu](mailto:istvan.lengyel@bacee.hu) or [bacee@bacee.hu](mailto:bacee@bacee.hu)

[www.bacee.hu](http://www.bacee.hu)